



Monterey Bay Air Resources District  
**BOARD OF DIRECTORS MEETING**

**STEVE MCSHANE, CHAIR**

**WEDNESDAY, May 18, 2022 - 1:30 P.M.**

**(Following the Special Board of Directors Meeting)**

---

**REMOTE MEETING ONLY**

**Link to meeting:** <https://us02web.zoom.us/j/89366562060>

**Webinar ID: 893 6656 2060**

**By Phone (audio only, Webinar ID required): 1-669-900-6833**

---

On September 16, 2021, Governor Newsom signed AB 361. This legislation amends the Brown Act to allow meeting bodies subject to the Brown Act to meet via teleconference during a proclaimed state of emergency in accordance with teleconference procedures established by AB 361 rather than under the Brown Act's more narrow standard rules for participation in a meeting by teleconference. The Monterey County Health Officer has issued a recommendation for social distancing in legislative body meetings, so the first meeting after September 30, 2021, may be held without making findings. If the Board of Directors desires to continue to meet remotely via teleconference after that first meeting, the Board is required to make certain findings under AB 361 no later than 30 days after the first teleconference meeting held pursuant to AB 361, and every 30 days thereafter. Members of the public that wish to participate in a meeting may do so by joining the Zoom Webinar ID. Should you have any questions, please contact Sirie Thongchua, Executive Assistant, at 831-718-8028 or by email at [sirie@mbard.org](mailto:sirie@mbard.org).

**To Provide Public Comment via Zoom teleconference/video conference:** During the meeting live verbal public comments may be made by members of the public joining the meeting via Zoom. Zoom access information is provided above. Use the "raise hand" feature (for those joining by phone, press \*9 to "raise hand") during the public comment period for the agenda item you wish to address. Members of the public participating via Zoom will be muted during the proceedings and may be unmuted to speak during public comment after requesting and receiving recognition by the Chair. Please clearly state your full name for the record at the start of your public comment.

**Before the Meeting:** Persons who wish to address the Board for public comment of an item not on the agenda are encouraged to submit comments in writing to Sirie Thongchua, Executive Assistant, at [sirie@mbard.org](mailto:sirie@mbard.org) by 5:00 p.m. on Monday, May 16, 2022. Comments received will be distributed to the Board prior to the meeting.

## Summary of Actions

1. CALL TO ORDER – **The meeting was called to order by Chair McShane at 1:37 p.m.**
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL - **Present:** Wendy Root Askew, Ryan Coonerty, Zach Friend, Kollin Kosmicki, Mike LeBarre, Chris Lopez, Steve McShane, John Phillips, Sam Storey.  
**Arrived late:** Mary Ann Carbone, Sandy Brown.
4. PUBLIC COMMENTS  
**Chris Moran** – Received written comments about the Wood Stove Change Out Program.
5. REPORTS BY COMMITTEE CHAIRS ON COMMITTEE MEETINGS
  - a. Budget, Personnel, and Nominating Committee
  - b. Advisory Committee
6. COMMENTS AND REFERRALS FROM CHAIR AND BOARD MEMBERS
7. REPORT FROM AIR POLLUTION CONTROL OFFICER  
**Richard Stedman, APCO, reported on the following:**
  - Advisory Committee
    - The Advisory Committee did not meet this month. We will meet in June.
  - District Business
    - Wildfire reported this morning at TA 15, Gabilan Rd in Ft Hunter Liggett.
  - Engineering and Compliance
    - Engineering issued Monterey One Water’s Title V permit on May 3.
    - We accepted an emission inventory grant agreement from the California Air Resources Board for \$12,583. This represents the fifth annual grant received for this activity.
    - We re-opened our recruitment for an Inspector I/II. The application period is open until June 13. Unfortunately, we were unsuccessful in hiring a candidate from the first recruitment.
    - Compliance did not receive any odor complaints from residents in Marina since the last Board meeting.
  - Planning and Air Monitoring
    - The San Lorenzo Valley Spare-the-Air Program, which notifies residents of deteriorating meteorological conditions in the SLV which could concentrate wood smoke from fireplaces and wood stoves, is over for the season. During a Spare-the-

Air alert, residents are asked to voluntarily choose devices which use fuels other than wood to heat their homes. The program runs annually from October through April when conditions for smoke dispersion improve. No Spare-the-Air alerts have been issued this season.

- Your board package has a letter from a concerned citizen in SLV requesting that we significantly beef up our WSCO program. We have called them back.
- Camp Roberts will attempt to conduct their annual burn of the interior gunnery ranges next week. The purpose of the prescribed burn is to prevent wildfires that can be ignited during live fire training. About 9,000 acres of grassland is expected to burn at the Monterey County/San Luis Obispo County border. District staff have been coordinating with SLO county to avoid authorizing burns which could cause smoke impacts in San Miguel and Paso Robles.

#### Outreach

- MBARD participated in the [EPA Air Quality Awareness Week](#) (AQAW) Campaign, May 2-6:
  - Daily press releases (7 days)
  - Daily social media posts on Facebook, Twitter, and Instagram, and on the website (7 days)
  - Created [MBARD AQAW Resources webpage](#) and posted it to the Air Quality and Planning, Community Education landing page.
  - Local Call to Action to download a revised [20 Ways You Can Clean the Air Checklist](#) from the website
- MBARD pledged as an organization to participate in the 5<sup>th</sup> annual [California Clean Air Day, October 5](#), a project of the Coalition for Clean Air.
- New Electric Bicycle Incentive Program (e-BIP) video will rotate 50/50 split with the Electric Vehicle Incentive Program (EVIP) video on KSBW Digital.

→ Run videos for board

Electric Vehicle Incentive Program (EVIP) commercial (posted on YouTube):

<https://youtu.be/tnfBMHc28iE>

Electric Bicycle Incentive Program (e-BIP) commercial (posted on YouTube):

<https://youtu.be/t957SEfTPAE>

<b>CONSENT AGENDA</b>
-----------------------

**Motion:** Approve items on the Consent Agenda. **Action:** Approve. **Moved by** Chris Lopez, **Seconded by** Wendy Askew. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 10). **Yes:** Wendy Root Askew, Mary Ann Carbone, Ryan Coonerty, Zach Friend, Kollin Kosmicki, Mike LeBarre, Chris Lopez, Steve McShane, John Phillips, Sam Storey. **Absent:** Sandy Brown.

8. **Accepted** and **Filed** Summary of Actions for the April 20, 2022 Board of Directors Meeting
9. **Received** and **Filed** Budget to Actual Report for the Ten Months Ended April 30, 2022
10. **Accepted** and **Filed** Report of Summary of Mutual Settlement Program Actions for April 2022
11. **Approved** reinstatement of the Supervising Air Quality Planner Position and adding an additional Planner
12. **Approved** Out-of-State Travel Requests for the Supervising Air Monitoring Specialist and an Air Monitoring Specialist to attend the 2022 National Ambient Air Monitoring Conference in Pittsburg, Pennsylvania, August 22 – 25, 2022
13. **Resolution No. 22-006: Adopted** a Resolution Approving Fiscal Year 2021-22 Budget Revisions, Per Schedule A
14. **Resolution No. 22-007: Adopted** a Resolution Authorizing the Air Pollution Control Officer to Accept Funding and Administer the Carl Moyer Memorial Air Quality Standards Attainment Program (Moyer Program) State Reserve for Fiscal Year (FY) 2021-2022 (Year 24)

<b>REGULAR AGENDA</b>
-----------------------

15. **Held** First Public Hearing on Proposed Budget for Fiscal Year 2022-23 and **Provided** Direction to Staff  
***Held public hearing and provided direction to staff; no action taken or required.***
16. **Held** First Public Hearing and **Considered** Adoption of a Resolution Approving Proposed Revisions to the following District Fee Rules:
  - 300 (Permit Fees);
  - 301 (Fee Schedules);
  - 306 (Asbestos NESHAP Fees); andProvide Direction to Staff.  
***Held public hearing and provided direction to staff; no action taken or required.***
17. Adjournment – **The meeting adjourned at 2:08 p.m.**

*Sirie Thongchua*  
*Executive Assistant*

From: Chris Moran <[REDACTED]>  
> Sent: Monday, May 16, 2022 3:26 PM  
> To: Sirie Thongchua <[sthongchua@mbard.org](mailto:sthongchua@mbard.org)>  
> Subject: For next Board Meeting

>  
> Dear Board of Directors,

>  
> I was sad to see that currently there is no funding available to switch out wood stoves for gas stoves. I live in the San Lorenzo Valley, Ben Lomond, and there is a lot of smoke during the winter. A lot. Even one house burning the wrong wood can affect the whole neighborhood. We have one of the worst incidents of smoke particulates anywhere. We burn wood, and we're on septic systems—we need to clean up our environment and people need support to do that.

>  
> We changed out years ago because of your program. It is wonderful and we thank you for that opportunity! We wish more people would. But the time is now for people to switch, not in the winter when people need a sure supply of warmth. That program should be available to anyone, any time, not just on a first-come, first-served basis. Even with your monetary participation it still cost us around \$5000, to switch out. So more is better. Subsidies are the only way we're going to reduce the air pollution in San Lorenzo Valley for the low-to-medium income population.

>  
> I am hoping that your grant writer can secure an abundance of funding along with advertisements in local papers to encourage more people to participate.

>  
> Most sincerely,

>  
> Chris Moran

[REDACTED]  
> Ben Lomond, CA [REDACTED]

>  
> [REDACTED]

Monterey Bay Air Resources District  
Draft Budget – Fiscal Year 2022-2023  
May 18, 2022

---



1

## BUDGET OVERVIEW

---

- Budget Development
- Budget In Brief
- Expenses
- Revenues
- Organizational Structure
- Budget Schedules



2

## Budget Development

-  February 8, 2022 - Budget Meeting with Management
-  April 12, 2022 - Budget Workshop
-  April 20, 2022 - Preliminary Budget Review
-  May 18, 2022 - First Public Hearing Draft Budget
-  June 15, 2022 - Second Public Hearing Final Budget
-  July 1, 2022 - MBARD Fiscal Year Begins

3

## BUDGET IN BRIEF

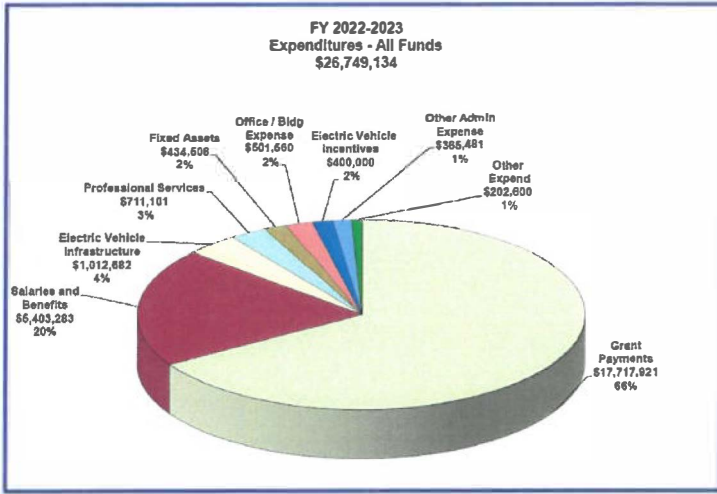
### HIGHLIGHTS

- Total Budget \$26.7 million
  - Operational Budget \$ 7.4 million
  - Non-Operational Budget \$19.3 million
- Proposed Fee Increases based on San Francisco-Oakland-Hayward December 2021 Consumer Price Index (CPI) - 4.2%
  - Permit Fees
  - Per Capita \$ .48 to \$.50
- 33 Full Time employees - Salary increase of 3%
- Fixed Assets - \$434,506
- OPEB and Pension Trust Deposits - \$120,000
- Emission Reduction Grants- \$17.7 million
- Plug in Monterey Bay and Electric Vehicle and Bike Incentives - \$1.4 million
- Woodstove Changeout grants - \$218,750



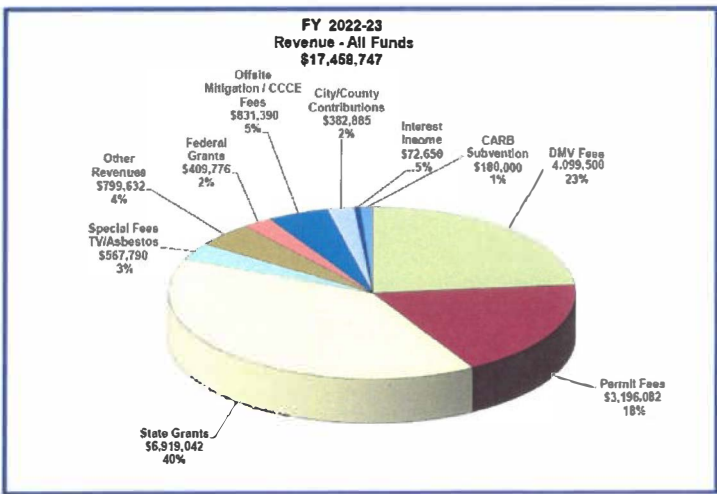
4

Agenda Item No. 8



Expenses

5



Revenues

6



## Organizational Structure

	CURRENT	PROPOSED	REASON
Administration	6	6	No change
Air Monitoring	3.5	3.5	No change
Compliance	9.5	11	Fill a vacant position, split AQ Tech
Engineering	6.5	6.5	No Change
Planning	4.5	6	Add (1) Planning Supervisor and (1) Planner to support increased grant funding, split AQ Tech
Total	30	33	



7

## BUDGET SCHEDULES



8

## Operating Budget

---

- Total Operating Budget of \$7.5 million
- Proposed permit fee increase of 4.2%, based on CPI
- Proposed CPI increase to City and County per capita fees - from \$.48 to \$.50. Total Estimated increase of \$15,321
- Salaries and benefits increase of about \$440,000 over FY21-22 budget due to 3% pay increase, proposed new staff, increase in Worker's Compensation and Retirement rates
- Projected operating deficit of \$41,882



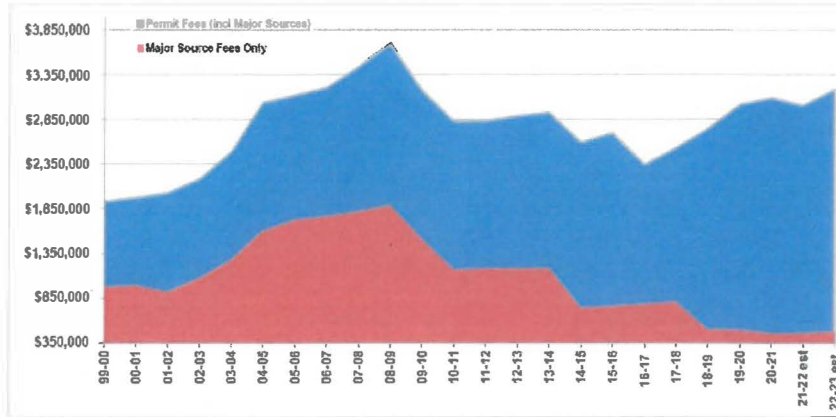
## Operating Revenue

---

EPA Grants 103/105 Grants	409,776
State Subvention Grant	180,000
Permit Fee revenues	3,196,082
Title V and Asbestos	567,790
DMV fees - operating portion	1,160,000
City and County Contributions	382,885
Grant Administration funds	880,635
State funded revenues - AB617, Prescribed Burn, Oil and Gas	183,959
Other Revenues	240,522
Penalties and Fines	200,000
Interest Income	25,000
<b>Total Operating Revenues</b>	<b>7,426,649</b>



## Historical Permit Fee Revenues (Non-TV Fees) FY99-00 thru FY22-23



11

## Fixed Assets

DESCRIPTION	ESTIMATED COST
Document Management Software license	\$19,442
Permit Database Software license	\$84,564
Roof for Main office	\$200,000
Air Monitoring Equipment	\$95,500
New vehicle for Compliance	\$35,000
<b>Total</b>	<b>\$434,506</b>



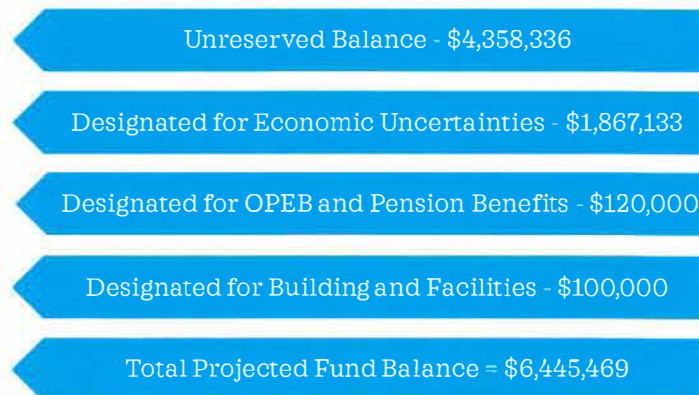
12

## Non-Operating Budget

- Total Non-Operating Budget of \$19.3 million, which includes grant funding, electric vehicle (EV) infrastructure and other non-operating expenditures.
- Major Grant Program Expenditures:
  - AB2766 Program - \$5.2 million for grants & \$400,000 for electric vehicle and electric bike incentives
  - AB923 Program - \$3.8 million in grants & \$1 million for EV Infrastructure Project
  - Carl Moyer Program - \$3.1 million for ag and marine vessel engines
  - Offsite Mitigation Grants & Central Coast Community Energy (CCCE) - \$975,000 for ag pumps and school buses
  - Woodstove Changeout Grants - \$218,750
  - Community Air Protection Program (CAPP) - \$2.5 million to reduce air pollution in disadvantaged and low-income areas
  - Funding Agricultural Replacement Measures for Emission Reductions (FARMER) - \$1.8 million for replacement of farm equipment, irrigation pumps and heavy-duty trucks
- OPEB and Pension Trust deposits - \$120,000



## Projected General Fund Balance June 30, 2023



# Questions?

---

Rosa Rosales  
Administrative Services Manager  
rrosales@mbard.org



# Agenda Item No. 8

## First Board Hearing Potential Fee Rule Changes for Fiscal Year 2022-2023 Budget


AMY CLYMO, ENGINEERING AND COMPLIANCE MANAGER  
MAY 18, 2022



1

### Outline


- Proposed fee rule revisions
- 300 District Fees
- 301 Fee Schedules
- 306 Asbestos NESHAP Fees



2

### Major Fee Rule Revisions


- Potential fee increase of 4.2 % based on CPI
- Revise language for fuel dispensing facilities
- Remove asbestos cancellation fee in Rule 306



3

### Proposed Fee Increases at Other Air Districts


- Bay Area AQMD - Blended 10.9%
  - Increase varies based on achieving cost recovery
  - Some fee schedules 15% increase
  - Some fee schedules have no increase
- San Luis Obispo APCD - 6% minimum
  - Base increase 6%, annual permit fees up to 15%
- Santa Barbara APCD - 5.65% all fees



4

### Examples of Permit Fee Changes


Current Fee (FY 21-22)	Fee Increase (4.2%)	Proposed Fee (FY 22-23)
Filing Fee \$221	\$9	Filing Fee \$230
General Permit Fee \$987	\$41	General Permit Fee \$1,028
Annual Renewal Fee - Billable Tons < 0.1 \$220	\$9	Annual Renewal Fee - Billable Tons < 0.1 \$229
Emergency Diesel Engine \$380	\$16	Emergency Diesel Engine \$396
Hourly Staff Rate \$157	\$7	Hourly Staff Rate \$164



5

### Examples of Asbestos NESHAP Fee Changes

Current Fee (FY 21-22)	Fee Increase (4.2%)	Proposed Fee (FY 22-23)
Demolition Fee \$464	\$19	Demolition Fee \$483
Renovation RACM (160-999 sq ft.) \$806	\$34	Renovation RACM (160-999 sq ft.) \$840
Cancellation Fee \$164	Eliminate fee	Cancellation Fee \$0



6

## Changes to Dispensing Facilities Language (Rule 300)

4.6 Annual Renewal Fee Determination Gasoline Dispensing Facilities

4.6.1 Non-Assisted Dispenser (Vaporless) Systems - An annual renewal fee for each Permit to Operate for gasoline dispensing facilities with a non-assisted Phase II vapor recovery system shall be determined by the following formula:

Fee = a - b

Where "a" = amount fee determined by multiplying the total number of gasoline nozzles at the facility times the number of gallons dispensed by each nozzle times the amount fee as set forth in Rule 301, Table 1

"b" = throughput fee based on the annual gasoline throughput at the facility, as set forth in Rule 301, Table 1

7

## Changes to Dispensing Facilities Language (Rule 300)

4.6.2 Assisted Dispenser (Vaporless) Systems - An annual renewal fee for each Permit to Operate for gasoline dispensing facilities with an assisted Phase II vapor recovery system shall be determined by the following formula:

Fee = a - b

Where "a" = amount fee determined by multiplying the total number of gasoline nozzles at the facility times the number of gallons dispensed by each nozzle times the amount fee as set forth in Rule 301, Table 1

"b" = throughput fee based on the annual gasoline throughput at the facility, as set forth in Rule 301, Table 1

4.6.3 Other Fees - An annual renewal fee for each Permit to Operate for the fuel dispensing facilities shall be determined by the following formula:

Fee = c + d

Where "c" = amount fee determined by multiplying the total number of gasoline nozzles at the facility times the number of gallons dispensed by each nozzle times the amount fee as set forth in Rule 301, Table 1

"d" = throughput fee based on the annual gasoline throughput at the facility, as set forth in Rule 301, Table 1

8

## Public Comments

Emailed to: [aclymo@mbard.org](mailto:aclymo@mbard.org) or

Mailed to: MBARD, Amy Clymo, 24580 Silver Cloud Court, Monterey, CA, 93940

Comments must be received by June 3, 2022 to be included in the report to the Board of Directors.

9

## Board Meetings

Meeting	Date/Time/Location
Initial Board Presentation First Public Hearing	May 18, 2022; 1:30 PM;
Board Adoption Public Hearing	June 15, 2022; 1:30 PM; Please check our website one week prior to the meeting for the Zoom link and/or whether meeting will be in-person: <a href="https://www.mbard.org/board-of-directors">https://www.mbard.org/board-of-directors</a>

10

## Recommendation

Provide Direction to Staff

11

## Questions or Comments?

Amy Clymo  
[aclymo@mbard.org](mailto:aclymo@mbard.org)



12