



**Monterey Bay Air Resources District**  
**BOARD OF DIRECTORS MEETING AGENDA**

**ZACH FRIEND, CHAIR**

**WEDNESDAY, JUNE 21, 2023 - 1:30 P.M.**

**24580 Silver Cloud Court, 3<sup>rd</sup> Floor, Monterey, CA 93940**

**REMOTE LOCATION VIA TELECONFERENCE**

Any interested parties or community members may attend and participate in the meeting at the following address where Director LeBarre will join the meeting from:  
City Hall Council Chambers  
212 S. Vanderhurst Ave., King City, CA 93930

**BOARD MEMBERS ATTENDING REMOTELY**

Director LeBarre will attend the meeting remotely from City Hall Council Chambers, 212 S. Vanderhurst Ave., King City, CA 93930

**ZOOM MEETING OPTION FOR PUBLIC**

Link to meeting: <https://us02web.zoom.us/j/88402124258>

Webinar ID: 884 0212 4258

By Phone (audio only; Webinar ID required): 1-669-900-6833

Members of the public that wish to participate in the meeting may do so by joining the Zoom Webinar ID, attending in-person at 24580 Silver Cloud Ct. Monterey, or attending in-person at remote teleconference locations when listed above. Should you have any questions, please contact Sirie Thongchua, Executive Assistant, at (831) 718-8028 or by email at [sirie@mbard.org](mailto:sirie@mbard.org).

**To Provide Public Comment via Zoom teleconference/video conference:** During the live meeting verbal public comments may be made by members of the public joining the meeting via Zoom. Use the “raise hand” feature (for those joining by phone, press \*9 to “raise hand”) during the public comment period for the agenda item you wish to address. Members of the public participating via Zoom will be muted during the meeting and may be unmuted to speak during public comment after requesting and receiving recognition by the Chair. Please clearly state your full name for the record at the start of your public comment.

**To Submit Public Comment Before the Meeting:** Persons who wish to address the Board for public comment of an item not on the agenda are encouraged to submit comments in writing to Sirie Thongchua, Executive Assistant, at [sirie@mbard.org](mailto:sirie@mbard.org) by 5:00 p.m. on Monday, June 19, 2023. Comments received will be distributed to the Board prior to the meeting.

## AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. RECOGNITION OF OUTGOING MEMBERS OF THE BOARD OF DIRECTORS
  - Steve McShane
5. PUBLIC COMMENT - *Any person may address the Committee during the Public Comment Period. The presentation should not exceed three minutes, should be directed to an item not on today's agenda, and should be within the jurisdiction of the Board. Board Members will not take action or respond to any public comments presented, but may choose to follow up at a time, either individually or on a subsequent agenda.*
6. REPORTS BY COMMITTEE CHAIRS ON COMMITTEE MEETINGS
  - a. Budget, Personnel, and Nominating Committee
  - b. Advisory Committee
7. COMMENTS AND REFERRALS FROM CHAIR AND BOARD MEMBERS
8. REPORT FROM AIR POLLUTION CONTROL OFFICER

### CONSENT AGENDA

*The Consent Agenda consists of items considered routine and/or noncontroversial. One motion will cover all items on the Consent Agenda and authorize the recommended actions. Board Members, staff, or members of the audience may request an item or items be pulled for further discussion at which time the Board may determine to consider that item separately from the Consent Agenda.*

9. [Accept and File Summary of Actions for the April 19, 2023, Board of Directors Meeting](#)  
*Reference: Sirie Thongchua, Executive Assistant*  
*Recommended Action: Approve summary of actions.*
10. [Receive and File Budget to Actual Report for the Ten Months Ended April 30, 2023](#)  
*Reference: Rosa Rosales, Administrative Services Manager*  
*Recommended Action: Receive and file the report.*

11. [Receive and File Budget to Actual Report for the Eleven Months Ended May 31, 2023](#)  
*Reference: Rosa Rosales, Administrative Services Manager*  
*Recommended Action: Receive and file the report.*
  
12. [Accept and File Report of Summary of Mutual Settlement Program Actions for April 2023 and May 2023](#)  
*Reference: Amy Clymo, Engineering and Compliance Manager*  
*Recommended Action: Accept and file the report.*
  
13. [Accept and File AB617 Grant Agreement G22-CAPP-19](#)  
*Reference: Amy Clymo, Engineering and Compliance Manager*  
*Recommended Action: Accept and file grant agreement.*
  
14. [Approve Minor Changes to Record Retention Schedule](#)  
*Reference: Amy Clymo, Engineering and Compliance Manager*  
*Recommended Action: Approve the changes.*
  
15. [Adopt a Resolution Authorizing the Air Pollution Control Officer to enter into a Woodsmoke Reduction Program \(WSRP\) grant agreement with the California Air Resources Board \(CARB\) for \\$291,684.00 and accept the project funds.](#)  
*Reference: Richard Stedman, Air Pollution Control Officer*  
*Recommended Action: Adopt the resolution.*
  
16. [Adopt a Resolution Authorizing the Administrative Services Manager to Declare a 2009 Honda Civic Located at the District Office as Surplus and Authorizing the Disposition, Sale or Donation of District Vehicle.](#)  
*Reference: Rosa Rosales, Administrative Services Manager*  
*Recommended Action: Adopt the resolution.*

<b>REGULAR AGENDA</b>
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17. [Hold Second Public Hearing and Adopt a Resolution Approving Proposed Revisions to Fee Rules 300 \(Fees\) and 301 \(Fee Schedules\)](#)  
*Reference: Amy Clymo, Engineering and Compliance Manager*  
*Recommended Action: Hold public hearing and adopt the resolution.*
  
18. [Hold a Second Public Hearing on Proposed Budget for Fiscal Year 2023-24 and Consideration of Resolution Adopting the Fiscal Year 2023-24 Budget in the Amount of \\$20,334,862; Approving the FY 2023-24 Per Capita Assessments; Approving Permit Fee Schedule Changes Effective July 1, 2023; Authorizing the Purchase of Specified Fixed Assets; and Approving Direction to Staff for Development of Future District Budgets](#)  
*Reference: Rosa Rosales, Administrative Services Manager*  
*Recommended Action: Hold public hearing and adopt the resolution.*

## 19. Adjournment

This meeting is open to the public. The Monterey Bay Air Resources District does not discriminate against individuals with disabilities. To request an accommodation or alternative format under the Americans with Disabilities Act for meetings, events, or printed materials, please call (831) 647-9411 or email [sirie@mbard.org](mailto:sirie@mbard.org).